



Restoration Project Manager for Save the Redwoods League

Founded 100 years ago, **Save the Redwoods League** is an established conservation leader that utilizes sound science and cutting-edge conservation tools to ensure that California's unique redwood forests exist for millennia more. In this next century, we are focused on restoring and protecting a region containing half of the world's remaining ancient old-growth redwood forests and tallest trees. Did you know they store more carbon per acre than any other forest on Earth?

Redwoods Rising is a new collaboration between Save the Redwoods League, the National Park Service, and California State Parks to accelerate recovery of the parks' historically logged redwood forests and help protect Redwood National and State Parks' remaining old growth groves.

A Save the Redwoods League employee based in the Eureka/Arcata area of Humboldt County, the **Restoration Project Manager** must be an experienced compliance and permitting professional eager to help revitalize forests impacted by centuries of logging, which left behind eroding roads, impaired streams, and spindly, young trees. You will manage and coordinate all aspects of the compliance, permitting, and implementation of large-scale and highly complex redwood forest ecosystem restoration and park support projects for the *Redwoods Rising* initiative.

Reporting to Save the Redwoods League's Director of Science, the Restoration Project Manager synchronizes with League and park program staff and a wide range of project partners, land managers, federal permitting agencies, local agencies, tribes, and nonprofit organizations to advance *Redwoods Rising* goals. To learn more about the *Redwoods Rising* collaboration, visit www.RedwoodsRising.org.

Visit our Careers page at www.SaveTheRedwoods.org/About-Us/Careers for more information and to see a list of all current job openings.

ESSENTIAL DUTIES AND FUNCTIONS:

- Manages all aspects of environmental permitting and compliance for large scale, highly complex restoration projects, including project scoping, compliance, and permitting.
- Leads the California State Parks, National Parks, League, and consultant team to establish California Environmental Quality Act (CEQA), National Environmental Policy Act (NEPA), National Historic Preservation Act (NHPA), and Public Resource Code (PRC) 5024 compliance and regulatory permits for Redwoods Rising.
- Conducts regular team meetings, creates and manages project schedules, and holds project team members accountable for agreed-upon delivery dates to advance all aspects of compliance and permitting.
- Coordinates all aspects of restoration planning and implementation including schedule and budget development/tracking, monitoring, and reporting.

- Manages park projects in partnership with agency partners, collaborating closely with agency counterparts and League program staff (including the League’s Director of Science, Forestry Program Manager, Forest Ecologist, and Forest Fellows) to follow all agency protocols.
- Schedules and facilitates project implementation coordination meetings with subject-matter experts from each partner organization, maintaining effective meeting minutes.
- Coordinates the hiring and management of consultants on behalf of the partnership.
- Works with the Finance department to coordinate budgeting, contracts, invoicing, payment requests, and payment schedule.
- Oversees proper project completion and close out, to include coordination of site visits and technical oversight by agencies, documentation, and final reporting as required.
- Monitors project performance during warranty/post-project period to ensure all elements perform to established standards, adaptively manage if required.
- Works with agency partners to develop strategy and facilitate the transition from project implementation to long-term maintenance and stewardship.
- Assists League and agency staff in preparing public communications and presenting projects to stakeholder groups.
- Assists the Development department in preparing funding proposals for projects.
- Prepares submittals for industry awards and agency recognition ; presents work and conducts tours of sites and projects.
- Functions as a project management advisor on other restoration projects outside of Redwoods Rising to share lessons learned.

QUALIFICATIONS:

- Master’s degree in a relevant field, such as natural resources management, restoration ecology, conservation planning, or equivalent experience
- Minimum of 5 years’ experience and strong track record of success in park restoration project compliance, permitting, and management.
- Experience in state and federal compliance and permitting processes, including interagency review and approval.
- Familiarity with the policies, laws, regulatory and permitting requirement of local, state, federal, and government institutions (including the California Department of Parks and Recreation, the California Department of Fish and Wildlife, the California Coastal Conservancy, the California Wildlife Conservation Board, and the National Park Service) is required
- Passion for forest conservation, land management, and natural cultural resource preservation
- Commitment to the League’s mission and non-confrontational approach to conservation
- Strong research, writing and oral communication skills
- Strong experience with MS Office and Project required; and other relational databases preferred
- Skilled in managing varied relationships; successful at facilitating collaboration / cooperation of large complex teams of people, community members, federal and state agencies
- Proven ability to manage multiple, complex projects and budgets with competing priorities and deadlines

- Demonstrated ability to be a creative problem solver; capable of working within an interdisciplinary team
- High degree of initiative; patient, persistent and willing to overcome obstacles; maintains focus on achieving overall goals; takes calculated risks to accomplish goals
- Successful strategic thinker; develops strategies to achieve organizational goals; understands organizations' strengths and weaknesses; identifies external issues and opportunities; adapts strategy to changing conditions

WORKING CONDITIONS:

- Frequent travel, predominantly within California; valid driver's license and safe driving record
- Some weekend and evening responsibilities, including overnight trips
- Actively utilizes computers, working at a desk or office space and with laptop in the field
- Frequently required to hike through forest land, including walking on uneven ground, climbing over obstacles, and accessing remote locations
- Occasionally lifts, carries, or otherwise moves and positions objects weighing up to 30 pounds

We provide excellent benefits including paid vacation, sick time, medical, dental, life insurance and a generous 401K!

To be considered, your full application must include the following:

- A cover letter addressing why you are a great fit for this role
- A resume that details your relevant experience
- Salary expectations

To Apply: Email the above documents to Jobs@SaveTheRedwoods.org with the subject heading "**Restoration Project Manager**"

NO CALLS PLEASE... we are busy protecting redwoods. **THANK YOU!**

Save the Redwoods League is an Equal Opportunity Employer