

**Education Grants Program**

**2017 Final Report Narrative for the Redwood Visit Category**

***All grant recipients:*** *As part of your final report, we require a detailed narrative (in PDF format) describing the results and outcomes of your project.* ***We do appreciate clarity and brevity:*** *your narrative should be 2-3 pages long.*

*Please* ***address each of the following*** *topics in your narrative and attach it to the* ***completed final report form****. Be sure to a) present your narrative topically, using the numbered headings below, and b) fully develop the Project Summary, Target Audience, and Evaluation sections.*

1. ***Project Summary*:**
* Describe your classes’ field trip. What did you do to supplement the field trip? (pre-lessons, post-lessons, species reports, reflection writing)
* What were your goals for the field trip and how did you meet those goals?
1. ***Target Audience*:**
* Who benefited from the field trip? How many people ultimately participated in the project?
1. ***Tasks/Activities and Time Line:***
* Outline the final timeline associated with the field trip; include major activities, achievements, and crossroads.
1. ***Evaluation*:**
* How did you evaluate the success of your field trip? Did you accomplish your project goals?
* Explain how you shared information and results with the school and community.
* Describe any unanticipated program(s) or project(s) your League grant inspired, as applicable.
* How will your program/project continue past this funding year?
1. ***Project Products:*** Please attach copies of all program products developed as part of your grant award, including:
* Photographs – **please ONLY send electronically, by CD, email or dropbox**
* Participant artwork, writings, songs, science project summaries and observations
* Curricula, activity sheets, publications, and/or resource lists
* Evaluation forms and/or student feedback
* Press releases