



100 YEARS IS JUST THE BEGINNING

Education Grants Program

2017 Final Report Narrative for the Redwood Visit Category

All grant recipients: As part of your final report, we require a detailed narrative (in PDF format) describing the results and outcomes of your project. **We do appreciate clarity and brevity:** your narrative should be 2-3 pages long.

Please **address each of the following** topics in your narrative and attach it to the **completed final report form**. Be sure to a) present your narrative topically, using the numbered headings below, and b) fully develop the Project Summary, Target Audience, and Evaluation sections.

1. Project Summary:

- Describe your classes' field trip. What did you do to supplement the field trip? (pre-lessons, post-lessons, species reports, reflection writing)
- What were your goals for the field trip and how did you meet those goals?

2. Target Audience:

- Who benefited from the field trip? How many people ultimately participated in the project?

3. Tasks/Activities and Time Line:

- Outline the final timeline associated with the field trip; include major activities, achievements, and crossroads.

4. Evaluation:

- How did you evaluate the success of your field trip? Did you accomplish your project goals?
- Explain how you shared information and results with the school and community.
- Describe any unanticipated program(s) or project(s) your League grant inspired, as applicable.
- How will your program/project continue past this funding year?

5. Project Products: Please attach copies of all program products developed as part of your grant award, including:

- Photographs – **please ONLY send electronically, by CD, email or dropbox**
- Participant artwork, writings, songs, science project summaries and observations
- Curricula, activity sheets, publications, and/or resource lists
- Evaluation forms and/or student feedback
- Press releases