



Restoration Field Operations Manager for Save the Redwoods League

Founded over 100 years ago, **Save the Redwoods League** is an established conservation leader that utilizes sound science and cutting-edge conservation tools to ensure that California's unique redwood forests exist for millennia more. **Save the Redwoods League** is committed to fostering an inclusive work environment that is imbued with care, trust, humility, candor, self-awareness, and constant learning so that staff and Board and Council leaders of all identities can thrive within our organizational ecosystem. To learn more about us, go to SaveTheRedwoods.org.

Redwoods Rising is an ambitious collaboration between Save the Redwoods League, the National Park Service, and California State Parks to accelerate recovery of the parks' historically logged redwood forests and help protect Redwood National and State Parks' remaining old growth groves. To learn more about Redwoods Rising, visit www.RedwoodsRising.org.

Save the Redwoods League is seeking a **Restoration Field Operations Manager** based in Humboldt or Del Norte County to help with the implementation of Redwoods Rising, a large-scale ecosystem restoration program and support its overall partnership structure and functions. **This is a full-time, grant funded position.**

As a Save the Redwoods League employee based in Humboldt or Del Norte County, the Manager will act as the partnership's implementation planning coordinator and agent in the field. This position is ideal for someone who thrives in a highly collaborative, partnership-based project environment. You will work with the Partnership & Project Implementation Manager, especially on items related to budget and contract management, as well as in close coordination with National Park Service, California Department of Parks and Recreation, and Save the Redwoods League staff members to manage contractors performing restoration activities, coordinate with agency staff and contractors supervising day-to-day implementation, and develop project plans and schedules with project partners and contractors.

We provide excellent benefits including paid vacation, sick time, medical, dental, life insurance and a generous 401K!

ESSENTIAL DUTIES AND FUNCTIONS:

Lead and Coordinate Overall Project Implementation:

- Coordinates and leads the field approach and decision-making for restoration operations
- Coordinates the efforts of contractors and park staff in the field
- Supports operations personnel; serves as the key conduit for the flow of information between agencies and Save the Redwoods League staff and contractors
- Leads operational planning and facilitates contractor meetings
- Helps develop and coordinates annual and seasonal schedules
- Tracks bids, invoices, etc. and progress against projected costs

Contract Administration Support:

- Coordinates contracts and work orders in collaboration with Project Leads, the Redwoods Rising Steering Committee and contractors
- Leads effort for the review and approval of contractor schedules, work plans, and budgets for accuracy, feasibility, and alignment with project goals
- Tracks costs, revenue, and progress against projected costs, elevating any issues
- Collaborates with the Partnership Manager on invoice review

- Coordinates with the Director of Restoration on log marketing and manage log sales and revenue tracking

Crew/Contractor Management:

- Coordinates implementation of contractors; monitor their work to maintain quality, productivity, and efficiency and ensures they are meeting expectations (working closely with project leads and inspectors)
- Supervises Save the Redwoods League field staff
- Ensures contract specifications are being monitored in the field and correct communication protocols are being followed
- Maintains regulatory compliance related to workforce safety in the field
- Has an awareness of environmental permit requirements and supports compliance in the field; coordinates the response to any identified violations or issues in the field and elevates as appropriate
- Issues notices to proceed and stop work as needed
- Ensures safety protocols are understood and implemented by all personnel on Redwood Rising sites
- Adapts field operations to unforeseen natural and human-made disturbances such as wildfire, inclement weather, pandemic, etc.

Field-based Reporting:

- Conducts, monitors, and documents project performance to ensure all elements meet established standards; adaptively manage if required
- Provides updates/reports to other project staff

QUALIFICATIONS:

- A minimum of 10 years of applied experience working in on-the-ground field operations and contract administration
- A minimum of 5 years of supervisory experience in personnel and project management
- Strong computer skills are required: emphasis will be in the use of Microsoft Word, Excel, Google Suite, and database software
- Possession of a valid driver's license is required
- A mix of experience with field operations, including managing crews, working with heavy equipment, etc.
- Practical knowledge of land-based project implementation with the ability to manage and orchestrate the multifaceted nature of on-the-ground forestry, riparian, and habitat restoration operations
- High level of field experience and competence in forest and watershed restoration. Experience in the use of technical forestry and/or road decommissioning equipment is strongly preferred
- Proven knowledge of workplace safety (OSHA), federal and state labor laws, and regulatory compliance
- Reliable communication skills to support project planning, reporting, and collaborative partnership engagement
- Demonstrated cultural competency and ability to communicate and interact effectively with people across cultures, ethnic groups, and identities; verbal and written fluency in a language other than English is desirable.
- Attention to detail and multi-tasking in a dynamic, high-paced office/field work environment
- Flexibility to work variable hours depending on project needs

WORKING CONDITIONS:

- Time roughly split between office and field work
- Frequent travel, predominantly within California; valid driver's license and safe driving record
- Seasonally variable weekend and evening responsibilities, including overnight trips
- Actively utilizes computers, working at a desk or office space and with laptop in the field
- Frequently required to hike through forest land, including walking on uneven ground, climbing over obstacles, and accessing remote locations

- Occasionally lifts, carries, or otherwise moves and positions objects weighing up to 30 pounds

TO BE CONSIDERED:

Email your resume, a cover letter addressing why you are a great fit for this role, and your salary expectations to Jobs@SaveTheRedwoods.org with the subject heading "Restoration Field Operations Manager".

NO CALLS PLEASE... we are busy protecting redwoods. THANK YOU!

Save the Redwoods League is an Equal Opportunity Employer

Fluent English speakers who are bi-or multi-lingual, including indigenous language speakers, are encouraged to apply.